

CABELL'S MILL COMMUNITY ASSOCIATION

Rules Violation Complaint

Date: _____

1. Name of person(s) violating rules:

2. Address of person(s) violating rules:

3. Are the person(s) named in question (1) tenants or owners?

4. Describe in detail how and where the rules were violated:

5. When did the violation(s) occur?

6. Have you personally requested the lot owner or tenant to cease the rules violation?

Yes No Verbally By written request. When?

7. Name and address of person(s) making complaint:

8. Signature(s)

Mail form to:

Cabells Mill Community Association
c/o Sequoia Management
13998 Parkeast Circle
Chantilly, Virginia 20151

FOR ASSOCIATION USE ONLY

9. Owner: _____ Tenant: _____

10. Provision(s) of the Association's Declaration or Rule(s) violated: _____

11. Registered Name(s) of lot owner(s) and address of lot: _____

12. Owner's address if non-resident: _____

13. Registered name(s) of tenant(s) and address of lot: _____

14. Comment: _____

15. Date demand letter sent to lot owner: _____

16. Owner/Tenant does does not request a hearing.

Date request received: _____

17. Referred to Board on _____

18. Date notice of hearing sent: _____

cc: Lot Owner File (optional – record may be closed)
Rules Violation File