

DATE

<<RESIDENT>>

<<STREET ADDRESS>>

<<CITY, STATE ZIP>>

You are hereby notified that a complaint has been made against you (or your tenants) for the alleged violation of the following rules and regulations of the Association:

<<INSERT ALLEGED VIOLATION HERE>>

This is outlined in Regulatory Resolution Number 5: Rules and Regulations Governing Lot Owners' Maintenance and Repair Responsibilities, <<INSERT SECTION HERE>>, as follows:

<<INSERT SECTION TEXT HERE>>

You are requested to immediately cease and correct any of the above violations within ten (10) days from the date of this letter. If you fail to respond to this letter and the violation persists, you may be assessed rules violation charges of up to Ten Dollars (\$10.00) per day for a continuing violation for up to ninety (90) days or up to Fifty Dollars (\$50.00) for each single violation without further notice. The Association may also suspend your right to vote and use facilities or nonessential services offered by the Association.

Sincerely,

Board of Directors
Cabell's Mill Community Association
c/o Sequoia Management
13998 Parkeast Circle
Chantilly, VA 20151-2283

cc: Lot Owner File