

DATE

NAME  
STREET  
CITY, STATE ZIP

Re: Fourteen (14) Day Notice of Rules Violation Hearing

Dear <<RESIDENT>>:

You are hereby notified that a hearing will be held before the Board of Directors of the Cabell's Mill Community Association, at <<HEARING LOCATION>> on the <<NUMBER>> of <<MONTH>>, <<YEAR>>, at <<TIME AM/PM>>, pursuant to Section 55-513(B) of the Virginia Property Owners' Association Act and the Association's Instruments for your tenant's or your alleged violation of the following rules of the Association:

INSERT VIOLATION HERE

You may be present at the hearing, may but need not be represented by counsel, may present any relevant evidence, and you will be given full opportunity to examine and cross-examine all witnesses. You are entitled to request the attendance of witnesses.

Please be advised that if the Board determines that you are in violations of the Association's Instruments and rules and regulations, charges of up to Fifty Dollars (\$50.00) for a one-time violation or Ten Dollars (\$10.00) per day for a continuing violation may be assessed against you and your lot. The Association may also suspend your right to vote and use facilities or nonessential services offered by the Association. In addition to this hearing, the Board may elect such other remedies as are authorized by the Virginia Property Owners' Association Act, the Association's Instruments, and by law.

If you have any questions or wish to communicate with the Board regarding this matter, please call or write to: Cabell's Mill Community Association, c/o Sequoia Management, 13998 Parkeast Circle, Chantilly, VA 20151-2283.

Sincerely,

<<PRESIDENT'S NAME HERE>>

cc: Lot Owner File  
Rules Violation File (Tenant)