

## DISTRICT OF COLUMBIA CLIENTS

(See reverse side for Virginia client schedule)

CHADWICK, WASHINGTON, MORIARTY, ELMORE & BUNN, P.C.

### FLAT FEES AND OTHER CHARGES

<u>COLLECTIONS</u>	<u>Retainer Clients</u>	<u>Non-Retainer Clients</u>
Ownership Verification	\$20.00	\$25.00
Lien Warning Letter	\$45.00	\$55.00
Lien Preparation (including sending to President)	\$60.00	\$80.00
Lien Filing	\$35.00	\$45.00
Certificate of Release	\$20.00	\$25.00
Lien Notification/Suit Warning Letter	\$45.00	\$55.00
Lawsuit Preparation & Filing:		
Military Verification	\$10.00	\$12.00
Prepare Suit Affidavit	\$50.00	\$60.00
Prepare & File Suit	\$265.00	\$335.00
Pay or Quit Letter	\$50.00	\$60.00
Foreclosure Warning Letter	\$90.00	\$100.00

All other collections work shall be billed to clients at our prevailing hourly rates.

All out-of-pocket costs for filing fees, service fees, and other court fees are billed to the client and, to the extent permitted by law, added to the delinquent owner's balance.

#### OTHER CHARGES:

Postage	Actual cost	Actual cost
Facsimiles (faxes)	\$1.50/page	\$1.50/page
Photocopies	\$.20/page	\$.20/page
Westlaw Access Charge	\$50.00	\$50.00
Messenger Fees	Actual cost	Actual cost
Overnight Deliveries	Actual cost	Actual cost
Long Distance Phone Calls	Actual cost	Actual cost
Large Copy Jobs to Vendor	Actual cost	Actual cost
Other Third Party Charges	Actual cost	Actual cost

[Effective Date: January 1, 2014]